



## **NOTICE OF MEETING**

### **EVALUATION COMMITTEE MEETING 12733-435 - Records Storage, Retrieval & Disposal Services**

**RFP Opening Date: 12/30/22 @ 3:30 PM**

An Evaluation Committee will be conducting site visits for the two vendors that have submitted responses to the above solicitation. Site visits will be held on **Monday, March 6<sup>th</sup>, 2023 following the estimated schedule below:**

#### **10:30 AM**

**Vital Records Control  
2626 Electronics Way  
West Palm Beach, FL 33407**

The purpose of these site visits is for the Evaluation Committee to assist them in their evaluation and scoring of each proposal based on criteria established in the Request for Proposal.

For comments or questions contact David Clemente, Assistant Manager of Procurements and Contracts, at (954) 828-5189 or email: [dclemente@fortlauderdale.gov](mailto:dclemente@fortlauderdale.gov).

**POSTED: 2/27/2023**

Two or more City of Fort Lauderdale Commissioners or members of a Fort Lauderdale Advisory Board or Committee may be in attendance at this meeting.

If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

If you desire auxiliary services to assist in viewing or hearing the meeting or reading agendas and minutes for the meetings, please contact the City Clerk's Office at 954-828-5002 and arrangements will be made to provide these services to you.