

## City of Fort Lauderdale • Procurement Services Division 100 N. Andrews Avenue, 619 • Fort Lauderdale, Florida 33301 954-828-5933 Fax 954-828-5576 www.fortlauderdale.gov/purchasing

## **NOTICE OF MEETING**

## EVALUATION COMMITTEE MEETING BID #12519-715 State Legislative and Executive Branch Representative Services Opening date: June 11, 2021

An Evaluation Committee meeting for review and possible short listing of proposers will be held on June 22, 2021 at 1:00 pm.

The meeting will be held at:

City of Fort Lauderdale- City Hall 100 N Andrews Avenue 7<sup>th</sup> Floor, CMO Large Conference Room Fort Lauderdale, FL 33301

The purpose of this meeting is to review all proposals received in response to this solicitation, determine responsiveness and responsibility, and if possible, determine a short-list of proposers for further consideration

For comments or questions contact Erin Saey, Procurement Specialist, at (954) 828-5073 or email: esaey@fortlauderdale.gov.

Two or more City of Fort Lauderdale Commissioners or members of a Fort Lauderdale Advisory Board or Committee may be in attendance at this meeting.

If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

If you desire auxiliary services to assist in viewing or hearing the meeting or reading agendas and minutes for the meetings, please contact the City Clerk's Office at 954-828-5002 and arrangements will be made to provide these services to you.

