



## Sustainability Incentive Grant FY 2020 - 21 Application

### OVERVIEW

The City of Fort Lauderdale recognizes that the commitment of its neighbors towards the sustainability effort in our City is essential to the promotion and practice of good environmental stewardship.

The Sustainability Incentive Grant Program encourages neighborhoods to engage in grassroots efforts to promote waste reduction, water and energy conservation, development of the urban tree canopy and increase participation in City recycling and sustainability initiatives.

*Who is eligible to apply:* Neighborhood Associations (NAs) officially recognized by the City of Fort Lauderdale.

*How does the NA earn money?* The City's Green Your Routine Coordinator develops a list of activities that NAs can participate in or host to receive points that will translate to funds through the Sustainability Incentive Grant (SIG). Activities are worth a set amount of points. At the end of each fiscal year or as otherwise directed by the Green Your Routine Coordinator, NA representatives submit a grant award application documenting points earned over the course of that year.

NAs must utilize at least 25% of their SIG earnings to fund environmental sustainability projects with the approval of the Green Your Routine Coordinator. *Associations are required to submit their project ideas for approval by **Friday, May 21, 2021** in order to be able to apply for SIG Awards.*

A section of the SIG application requests a written summary of the previous year's allocation of SIG funding. Some ideas on ways to spend SIG funds to meet this requirement are:

- Creating community urban gardens
- Planting Florida-Friendly Landscaping™ plants and trees in public areas
- Increasing the urban canopy (shade trees, not palms) for private property
  - The City provides free trees for public property
  - May use city contract pricing for purchases
  - Contact the City Urban Forester with questions at 954-828-5785 or through the GYR Coordinator
- Purchasing park amenities made of recyclable materials, such as benches made from recycled plastic
- Donating scholarships for Environmental Studies students
- Purchasing clean-up event items, such as gloves, rakes, trash pickers and garbage bags
- Handing out recycled material tote bags to new association members
- Purchasing neighborhood event recycling containers
- Switching to energy-efficient light bulbs for clubhouse/meeting room
- Other similar programs and projects that promote sustainability

### SUBMITTING YOUR GRANT AWARD APPLICATION

To qualify for grant awards, NAs must complete this form and attach all required documentation. All program guidelines must be followed, and this form must be completed with accurate information to ensure proper processing of this request.

***The 2019-20 application submittal deadline is Friday, September 10, 2021.***

**APPLICANT INFORMATION**

Association Name:	
Submitted By:	
Email Address:	Phone Number:

**SECTION 1. MEETING ATTENDANCE FOR GYR REPRESENTATIVE – 1 point per meeting; Max 6 points**

Please mark a "1" in the GYR representative column when in attendance at the GYR Meeting that month. Points are per meeting not per representative at meeting.

***In order to receive any points, a representative has to attend at least three meetings.***

1 point for Rep in Attendance

October 12, 2020	
December 14, 2020	
February 8, 2021	
April 12, 2021	
June 14, 2021	
August 9, 2021	
<b>Total Points Requested</b>	

**SECTION 2. NA RECRUITMENT – 1 point per new NA that attends at least two meetings this FY**

NAs that have not participated in the GYR program since October 2019 (2 fiscal years) are eligible. Lists of available and unavailable NAs can be requested from the GYR Coordinator.

NA Name	Date of Contact with NA	Date Notified GYR Coordinator
<b>Total Points Requested</b>		

**SECTION 3. PARTICIPATION IN CITY SPECIAL EVENTS**

Please track events in which your NA participated and total points earned for these approved events.

***Volunteer signature sheets will be used as validation for awarding points.***

Approved Events	Date	Points Awarded	Points Requested
Recycling Audit Campaign - Coral Ridge Country Club (1)	11/2, 11/16 & 11/23/2020	2pp	
Document Shred Event	November 14, 2020	1pp	
Recycling Audit Campaign - Coral Ridge Country Club (2)	11/30, 12/14 & 12/21/2020	2pp	

Fort Lauderdale United Day	January 18, 2021	1pp	
Recycling Audit Campaign - Melrose Park (1)	01/05, 01/12 & 01/19/2021	2pp	
Recycling Audit Campaign - Edgewood	01/08, 01/15 & 01/22/2021	2pp	
Recycling Audit Campaign – River Oaks	01/29, 02/05 & 02/12/2021	2pp	
Recycling Audit Campaign – Sailboat Bend	02/03, 02/10 & 02/17/2021	2pp	
Recycling Audit Campaign - Middle River Terrace	02/11, 02/18 & 02/25/2021	2pp	
Recycling Audit Campaign - Melrose Park (2)	02/23, 03/02 & 03/09/2021	2pp	
Recycling Audit Campaign – Rock Island	02/24, 03/03 & 03/10/2021	2pp	
Recycling Audit Campaign – Shady Banks	02/26, 03/05 & 03/12/2021	2pp	
Annual Waterway Clean Up	March 2021	2pp	
Recycling Audit Campaign – Coral Ridge Country Club (3)	03/15, 03/22 & 03/29/2021	2pp	
Recycling Audit Campaign - River Oaks (2)	03/19, 03/26 & 04/02/2021	2pp	
Great American Beach Party SET UP	May 28, 2021	2pp	
Great American Beach Party	May 29, 2021	2pp	
July 4 <sup>th</sup> SET-UP	TBD	2pp	
Fourth of July Spectacular	TBD	2pp	
Quarterly Tree Giveaway at Snyder Park	TBD	1.5pp	
International Coastal Clean Up	TBD	2pp	
Butterfly Garden	Monthly	2pp	
Food Forest	Monthly	2pp	
Jazz Brunch	Monthly	3pe	
Starlight Musicals	Summer	3pe	
<b>Total Event Points Requested</b>			

**SECTION 4. NEIGHBORHOOD EVENTS/LOCAL PROJECTS & PROGRAMS – 2 Point/Event; Max 6 points**

Neighborhoods earn points by coordinating sustainability-related events where the public is invited. Requirements include getting approval from GYR Coordinator for event and submitting Neighborhood Event Form at least two weeks in advance of event to the GYR Coordinator.

Associations must submit photos documenting sustainability aspect of event with SIG Award Application.

	Name of Event	Event Date	NE Form Submission Date	Points Requested
1.				
2.				
3.				
<b>Total Points Requested</b>				

**SECTION 5. ORGANIZED CLEAN UP EVENTS – 2 Point/Event; Max 8 points**

Neighborhoods can earn points by coordinating clean up events in the City of Fort Lauderdale where the public is invited. Requirements include getting approval from GYR Coordinator for event and submitting Organized Clean Up Event Form at least two weeks in advance of event to the GYR Coordinator. Additionally, events must be a minimum of three hours and have a minimum of five volunteers.

Associations must submit photos of event with SIG Award Application.

	Name of Event	Event Date	Form Submission Date	Points Requested
1.				
2.				
3.				
4.				
<b>Total Points Requested</b>				

**SECTION 6. ADOPT A STREET PROGRAM – 1 Point; Max 6 points (2 points initial sign up; 1 point/cleaning)**

Neighborhoods adopt a 1-mile stretch of roadway in the City of Fort Lauderdale through the City's Adopt-A-Street program and submit proof of quarterly cleaning that INCLUDES recycling of any recyclables found. Application and reporting can be completed online at:

<http://www.fortlauderdale.gov/departments/city-manager-s-office/office-of-neighbor-support/adopt-a-street-program>

Adopt A Street Program	Date	Street Adopted/Cleaned	Points Requested
Registration/Sign Up - 2 points			
Quarter 1 Cleaning – 1 point			
Quarter 2 Cleaning – 1 point			
Quarter 3 Cleaning – 1 point			

Quarter 4 Cleaning – 1 point			
<b>Total Points Requested</b>			

***In order to receive any points, a NA has to perform at least one cleanings.***

### **SECTION 7. ADOPT A DRAIN PROGRAM – 1 Point; Max 7 points**

Participants must adopt at least five storm drains to be eligible for GYR points and submit proof for every inspection/cleaning that INCLUDES recycling of any recyclables found. Application and reporting can be completed online at: <https://gisstage.fortlauderdale.gov/AdoptADrain/>

<b>Adopt A Drain Program</b>	<b>Date</b>	<b>Drain Cluster Adopted/Cleaned</b>	<b>Points Requested</b>
Registration/Sign Up - 1 point			
Monthly Cleaning 1 – .5 point			
Monthly Cleaning 2 – .5 point			
Monthly Cleaning 3 – .5 point			
Monthly Cleaning 4 – .5 point			
Monthly Cleaning 5 – .5 point			
Monthly Cleaning 6 – .5 point			
Monthly Cleaning 7 – .5 point			
Monthly Cleaning 8 – .5 point			
Monthly Cleaning 9 – .5 point			
Monthly Cleaning 10 – .5 point			
Monthly Cleaning 11 – .5 point			
Monthly Cleaning 12 – .5 point			
<b>Total Points Requested</b>			

***In order to receive any points, a NA has to perform at least two cleanings.***

### **SECTION 8. COMMUNICATION TOOLS**

#### **PART 1 - NEIGHBORHOOD NEWSLETTER SUSTAINABILITY ARTICLES – .5 point each; Max 6 points**

Neighborhoods that publish printed or online newsletters are encouraged to include informative sustainability-related articles. Each original publication is worth .5 points:

1. Articles must focus on one or more of the following: City recycling programs, resource reduction and reuse, buying recycled, litter prevention, reduction of contamination, and proper collection of green waste; water and energy conservation; development of the City's urban tree canopy or others as approved by the GYR Coordinator.
2. Graphics, color and other presentations that make the message "reader-friendly" must be included.

***No points will be given for announcements of GYR opportunities or City events***, which should be standard. Additionally, articles need to be original content that has not been used in a previous newsletter.

Month Newsletter was printed or posted online		Page Number	Points Requested
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			
<b>Total Points Requested</b>			

### PART 2 – ELECTRONIC MEDIA – Max 7.25 points

Points for Association’s official website or social media page

1. Site includes a sustainability tab, used to promote sustainability-related events, articles, tips, blog, etc. that is updated quarterly
2. Site includes a prominent, preferably graphic link to the City recycling or sustainability website: [www.fortlauderdale.gov/gyr](http://www.fortlauderdale.gov/gyr)
3. Post content must focus on one or more of the following: City recycling programs, resource reduction and reuse, buying recycled, litter prevention, reduction of contamination, and proper collection of green waste; water and energy conservation; development of the City’s urban tree canopy or others as approved by the GYR Coordinator.

**Points will be awarded based on if post contains original content.** Posting the same content on different social media platforms will still count as one original post. Also, reposting/retweeting will not be considered for points.

Electronic Media	Points Awarded	Points Requested
Sustainability/Recycling Tab that’s is updated at least four times	.25/quarterly update	
Prominent link to City’s Recycling or Sustainability Website	.25	
Social Media Post	.5/original content	
<b>Total Points Requested</b>		

**SECTION 9. INCREASING TREE CANOPY – 1pt each giveaway; Max 2 points**

Encourage NAs to give away trees at their neighborhood events/meetings. Free trees available – 50 per event, max 2 times each fiscal year.

Tree Giveaway Date		Points Requested
1.		
2.		
<b>Total Points Requested</b>		

**SECTION 10. OTHER**

Use this section to include projects or events that DO NOT fall into previous categories.

**SECTION 11. FUNDS USED TO PROMOTE SUSTAINABILITY**

My NA earned \$\_\_\_\_\_ from the Sustainability Incentive Grant in FY 2019-20.

25% of that amount (.25 x amount above) = \$\_\_\_\_\_

My NA spent \$\_\_\_\_\_

Use this box to explain what your NA spent at least 25% of its awarded funds on and specifically why this promotes sustainability:

***Please attach receipts to application.***

**STEPS TO COMPLETE THE APPLICATION:**

1. Complete all appropriate sections of Grant Application
2. Attach and include all required support documentation:
  - a. COMPLETED Neighborhood Event Form and the event photos or flyers
  - b. Dated newsletters (with sustainability article highlighted)
  - c. Printouts of website, Facebook or twitter recycling/sustainability article postings

(quarterly)

- d. Website printout showing link to the City's recycling website
  - e. Copies of receipts for sustainable purchases made with previous year's SIG funds
3. Obtain signature of NA president or authorized Board Member
  4. Include the REQUIRED W-9 taxpayer identification form.

\_\_\_\_\_  
Signature of NA President, Director, or Authorized Board Member

\_\_\_\_\_  
Date