# *NOTICE OF MEETING*

**EVALUATION COMMITTEE MEETING**
**RFP No.: 12344-805-C19 - Cemetery Management Software**

**Opening date: May 15, 2020**

An Evaluation Committee meeting for review and possible short listing of proposers will be held on Thursday, June 18, 2020 at 9:00 am.

The purpose of this meeting is to review all proposals received in response to this solicitation, determine responsiveness and responsibility, and if possible, determine a short-list of proposers for further consideration

This is a public meeting that is open to the general public via WebEx.

When it's time, start your WebEx meeting by pasting the following link in your browser: https://cof.my.webex.com/cof.my/j.php?MTID=maca13fea41417febe8cd4bae9d528c12

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|---|---|
| Meeting number (access code): | 126 160 9874 |
| Meeting password: | 12344-805-C19 |

**Join by phone**
Tap to call in from a mobile device (attendees only)
+1-510-338-9438 USA Toll
+1-617-315-0704 USA Toll (Boston)

For comments or questions contact Laurie Platkin, CPPB, Senior Procurement Specialist, at (954) 828-5138 or email: lplatkin@fortlauderdale.gov.

Two or more City of Fort Lauderdale Commissioners or members of a Fort Lauderdale Advisory Board or Committee may be in attendance at this meeting.

If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

If you desire auxiliary services to assist in viewing or hearing the meeting or reading agendas and minutes for the meetings, please contact the City Clerk's Office at 954-828-5002 and arrangements will be made to provide these services to you.

Approved by: Jodi S. Hart, Chief Procurement Officer
**Uncontrolled in hard copy unless otherwise marked**

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