

# City of Fort Lauderdale Green Your Routine Neighborhood Event Form



Neighborhoods can earn points by coordinating sustainability-related events and activities in their own community where the public is invited to attend. **Two points per event. Needs approval by GYR Coordinator.**

Eligible events include, but not limited to:

- neighborhood yard sale
- painting and establishing a new Little Free Library
- hosting an Earth Day event
- including a presenter at a general meeting
- hosting a sustainability workshop

## Procedure

1. Email form with Section 1 & 2 completed to [GYR@fortlauderdale.gov](mailto:GYR@fortlauderdale.gov) a **minimum of two weeks** prior to the event date for review and approval.

2. **After event**, complete Section 3 and submit the form and documentation to [GYR@fortlauderdale.gov](mailto:GYR@fortlauderdale.gov) Keep a copy and submit with SIG Award Application when due.

## Section 1. Event Information

Association	
GYR Representative	
Event Name	
Event Date and Time	
Brief Description of Event	
How is Event Promoting Sustainability?	

## Section 2. Green Your Routine Coordinator Notification

Date notified GYR Coordinator (must be a <b>minimum of two weeks</b> in advance of event)	
Requested materials from GYR Coordinator at least two weeks in advance?	<input type="checkbox"/> YES <input type="checkbox"/> NO
Materials being requested (i.e. poster, recycle containers, giveaways, trash grabbers) <b>Please be specific.</b>	

## Section 3. Checklist (Completed after event)

Informed public of recycling/sustainability initiatives?	<input type="checkbox"/> YES <input type="checkbox"/> NO
Documented sustainability efforts with marketing materials and event photos?	<input type="checkbox"/> YES <input type="checkbox"/> NO