



Verification	Originator	Approved	Issued
Initials	MRA	ST	ST
Date	11/21/2014	12/15/2014	12/15/2014

**Title: COFL-GTL- ED 4.4.6-5(F) Contractor Management Checklist For Emergency Purchases and Training**

**Person responsible:** Regional Wastewater Facility Manager  
**Area of application:** George T. Lohmeyer Wastewater Treatment Plant  
**Document location:** [www.fortlauderdale.gov/ESMS](http://www.fortlauderdale.gov/ESMS)

**Revisions**

Rev. No.	Date	Description
001		
002		

**Recurring action items**

Activity	Responsibility	Frequency
1. Review contractor documents and submittals for emergency purchases.	Regional Wastewater Facilities Manager	As needed
2. Obtain a completed COFL-GTL-ED-4.4.6-3 (F) Contractor Management Environmental Checklist attached for all projects/purchases identified as having potential environmental impacts (see Section 5.6) on significant aspects.	Regional Wastewater Facilities Manager	As needed
3. Train contractor on ESMS requirements.	Regional Wastewater Facilities Manager	As needed



Documentation of Emergency Purchases			
Name	Contractor	Activity/Work	Training Date