



# City of Fort Lauderdale Utility Billing Automatic Bill Payment Plan & E-billing Authorization Form

## AUTOMATIC BILL PAYMENT

I authorize the Financial Institution named below to pay my monthly utility bill to the City of Fort Lauderdale by charging each payment to the account specified by me. I agree that each payment shall be the same as if it were an instrument signed by me. This authority is to remain in effect until revoked by me in writing. In addition, I have the right to stop payment of a charge by notifying the Utility Billing Customer Service Office seven days prior to the due date on my bill. I will still be responsible for payment of my bill by the due date. I understand, however, that both the Financial Institution and the City of Fort Lauderdale reserve the right to terminate this payment plan or my participation therein. A return check fee will be charged for all non-sufficient funds.

- Yes, I agree to have my utility bill payments automatically withdrawn from my bank account.

## E-BILLING

An e-bill is an electronic bill that can only be viewed online. It replaces paper bills that are sent in the mail.

- Yes, I agree to receive my utility bill electronically. I understand I will no longer receive a paper bill.

**(If signing up for Automatic Bill Payment or E-billing, please complete this section.)**

Account Number(s) (as shown on your utility bill): \_\_\_\_\_

Name: (as shown on your utility bill) \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**(If signing up for Automatic Bill Payment, also complete this section.)**

Financial Institution Name: \_\_\_\_\_

- Checking (attach voided check)  
 Savings (attach deposit slip)

Bank Account Number to be charged: \_\_\_\_\_

Routing Number: \_\_\_\_\_

Please return the completed and signed application to **Utility Billing Customer Service, 100 N. Andrews Avenue, First Floor, Fort Lauderdale, FL 33301**. If emailing your form using an electronic signature, please send to [utilitybilling@fortlauderdale.gov](mailto:utilitybilling@fortlauderdale.gov). Make sure to include the voided check or deposit slip.



## SAVE A TREE, PLANT A TREE PROGRAM

Save a Tree, Plant a Tree is a City of Fort Lauderdale program that offers free trees to customers who switch to a paper-free utility billing process by signing up for Automatic Bill Payment and/or E-billing. Before selecting a tree, please read the descriptions for each type of tree online at [www.fortlauderdale.gov/saveatree](http://www.fortlauderdale.gov/saveatree) to make sure you select the right one for your property, and one that you can easily trim and maintain.

- Yes, I signed up for Automatic Bill Payment and/or E-billing and would like one or two free trees.  
 I signed up, but I would like to donate my tree(s) to the City of Fort Lauderdale for planting in a park.

Please select the type of tree(s) you would like from the right. If you signed up for one paper-free service, mark only one box next to the type of tree you want. If you signed up for both services, mark one box for each type of tree you want, or if you want two of the same type of tree, mark both boxes next to that tree.

## TYPES OF TREES AVAILABLE

- Live Oak Tree (large)  
  Pigeon Plum (medium)  
  Jamaica Caper (small)